



KAYMAKAM ÖZGÜR AZER KURAK SECONDARY SCHOOL PORTABLE DEVICES AND MOBILE PHONE USE POLICY

Our students may bring mobile phones and portable devices to our school in accordance with the relevant regulations of the Ministry of National Education.

Our students can use mobile devices and mobile phones under the supervision of a teacher in educational activities within the school.

Our students can not use portable devices and mobile phones for this purpose at our school.

In the event that our students do not use portable devices and mobile phones in accordance with the purpose and rules set forth above, our school will implement the following guidelines respectively;

- 1.) The teacher or school administrator who determines that the student does not use the portable device or mobile phone in accordance with the purpose and rules stated above shall take the relevant device and shall deliver it to the assistant principal who is responsible for the student. The assistant manager signs the portable device or mobile phone delivery schedule.
- 2.) The portable device or mobile phone owner's student's parent is invited to the school by the assistant principal. The pupil and the student are warned verbally about the subject. The mobile phone is delivered to the parent with a signature.
- 3.) If the student's portable device or phone is taken again by a teacher or school administrator for the same reason, the relevant assistant manager sends the student to “Student Behavior Evaluation Commity”
- 4.) The situation of the student is discussed in the Student Behavior Evaluation Commity. The parents of the student are invited to the school and the situation is reported to the parents.
- 5.) The situation again after the same behavior of the student is reviewed again in the Student Behavior Assessment Commity. Student is punished in accordance with the regulations. The situation is reported to the student’s parents. It is written in the student's file.



**KAYMAKAM ÖZGÜR AZER KURAK SECONDARY SCHOOL
PORTABLE DEVICES AND MOBILE PHONE DELIVERY REPORT:**

Student's name- surmane:	
Student's class:	
Student's number:	
Brand of mobile phone:	
Date and hour mobile phone taken:	
Reason of taken the mobile phone:	
The teacher who's taken the mobile phone:	

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Signature:
Name surname (Deliverer)

Signature:
Name surname (checked out by)